# COLLEGE OF **SCIENCES**BIOLOGICAL SCIENCES

## **Biological Sciences**

May 30th, 2017 AY 16-17 #170

## <u>Announcements</u>

#### From Lara Mekeel:

In order to close out our fiscal year (which ends June 30), we stop initiating purchases, travel reimbursements, and other operational expenses a few weeks before the end of the year. This year, we're asking that you have all travel reimbursements, marketplace orders, personal reimbursements and other orders submitted to my office no later than Friday, June 2.

This applies to items that will be charged to projects that begin with a 2,3,6, or 7. If you're charging a project that begins with a 5 (an externally funded grant), this deadline does <u>not</u> apply to you.

If we do not receive your order or reimbursement by June 2, we will not be able to process it this fiscal year and we'll have to wait until July 1 to process.

This also will affect you bi-weekly paid employees (typically undergraduate students and temporary workers). The last payday this fiscal year is June 30, for work period June 3 - June 16. So all work needs to be done June 16 or earlier to be paid out this fiscal year. Any work done

after June 16 will pay out in FY18. If your funds expire June 30, your bi-weekly employee or student cannot work after June 16.

Here's the pay calendar for your reference - <a href="https://payroll.hr.ncsu.edu/wp-content/uploads/sites/5/2016/01/BWPyrlSch2017.pdf">https://payroll.hr.ncsu.edu/wp-content/uploads/sites/5/2016/01/BWPyrlSch2017.pdf</a>

If you have any questions, or think you have an exception, please contact Lara Mekeel.

North Carolina State Health Plan is undertaking a Dependent Eligibility Verification.

If you insure dependents through the State Health Plan, you should have received a notice via mail about the audit and documentation required to be submitted to the State Health Plan. Below is a link with more information. Note: This is not an NC State University Audit - this is a Healthplan audit being conducted across all state entities.

https://shp.nctreasurer.com/Pages/Dependent-Eligibility-Verification-Audit-Information.

aspx. Questions about this process should contact the Eligibility and Enrollment Support Center at 855-859-0966, Monday through Friday, between 8 a.m. and 5 p.m. EST

## Save-the-Date

## 2017 Biolunch Seminar Schedule

What: 15-minute presentations by NCSU graduate students and postdocs pursuing

bio-related research

When: Wednesdays from 12:00 PM to 1:15 PM

Where: Room 1231 Engineering Building II, Centennial Campus

Food: Pizza, snacks and drinks will be provided

May 17	Invited academic lecture: Dr. Mary Dunlop, Boston University
May 24	Poster Session: *Atrium of Engineering Building I, 12:00PM-2:00PM*
May 31	Invited industry lecture: Dr. Ben Gray, Benson Hill Biosystems
Jun 7	Alexandr Koryachko (Williams), Erin Peterson (Roberts), Dr. Cameron Parsons (Kathariou)
Jun 14	Natalie Clark (Sozzani), Qiwen Cheng (Call), Dr. Piyum Khatibi (Kelly)
Jun 21	Daniel Chester (Brown), Laura Lee (Kelly), Dr. Josh Fletcher (Theriot)
Jun 28	Adam Wallace (Flickinger/Velev), Dr. Karen O'Connell (Grunden), Dr. Claudio Cantabrana (Barrangou)
Jul 5	No biolunch – Happy 4 <sup>th</sup> of July!
Jul 12	Aldo Carmona Baez (Roberts), Yiwei Li (Williams), Dr. Colin Maxwell (Beisel)
Jul 19	Yanqi Ye (Gu), Courtney Klotz (Barrangou), Dr. Jenessa Winston (Theriot)
Jul 26	Quanyin Hu (Gu), Eli Hornstein (Sederoff), Dr. Chunyu Liao (Beisel)
Aug 2	Emily Mihalko (Brown), Victor Jayeola (Kathariou), Megan Matthews (Williams)
Aug 9	Toufiq Rahman (Haugh), Mark Poole (Call), Dr. Sathya Jali (Sederoff)

There will be a Hot Water, Heating, Steam and Reheat Disconnect for multiple buildings starting on Friday, June 9, 2017 at 5:00 PM until Monday, June 12, 2017 at 7:00 AM. This disconnect is needed for piping and the installation of the PRV station.

The following buildings will be affected:

Dabney DH Hill (All)

Williams & Addition

Bostian

Scott

Kilgore

Nelson

David Clark Labs & Addition

Thomas

Gardner

### Phytotron Biological Resources Facility Marye Anne Fox

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